

AGENDA

BOARD OF THE CHARTER TOWNSHIP OF WEST BLOOMFIELD REGULAR MEETING

Monday, December 17, 2018, 6:00 P.M.



4550 Walnut Lake Road
West Bloomfield, MI 48323
Telephone: (248) 451-4848

Website: www.wbtownship.org

Debbie Binder
Township Clerk

BOARDROOM

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **APPROVAL OF AGENDA**
5. **PUBLIC COMMENT** (*non-agenda related items - 2 minutes per speaker*)
6. **RECOGNITION:**
 - A. Presentation by Current Student
 - B. Approval of Proclamation honoring the 25th Anniversary of United We Walk
 - C. United We Walk Committee Members Past and Present
7. **APPROVAL OF:**
 - A. Adoption of West Bloomfield Township Proposed Budget
 - B. West Bloomfield Township 2019 General Appropriations Act Resolution
 - C. West Bloomfield Township 2019 Special Appropriations Act Resolution
 - D. 2018 Projected Budget as 2018 Amended Budget
8. **CONTRACT RENEWALS**
 - A. Consideration of 2019 contract renewal with certified public accounting firm Plante Moran, LLP for audit and consultation services
 - B. Consideration of 2019 contract renewal with Michigan Municipal Risk Management Authority for insurance consulting services
 - C. Consideration of 2019 contract renewal with Nowak & Fraus Engineers for engineering consulting services
 - D. Consideration of 2019 contract renewal with Hubbell, Roth & Clark, Inc. for engineering consulting services for the Engineering Department
9. **CONSENT AGENDA**
 - A. Approval of Minutes – Budget Meeting – Wednesday, November 14, 2018
 - B. Approval of Minutes – Joint Meeting w/Planning Commission – Monday, November 19, 2019

- C. Approval of Minutes – Special Interview Meeting – Monday, November 26, 2018
- D. Approval of Minutes – Regular Meeting – Monday, November 26, 2018
- E. Approval of prepaid expenditures by Check
- F. Approval of prepaid expenditures paid by Credit Cards
- G. Approval/Update of prepaid expenditures/distributions paid by ACH, Vendor Debits, and EFT Wire Transfer
- H. Approval of Trustee Attendance
- I. Approval of Budget Variance Report
- J. Approval of Parade/Road Closure Resolution for the United We Walk 25th Annual Multicultural Celebration of Dr. Martin Luther King, Jr.'s Birthday scheduled for Sunday, January 20, 2019, from 3:00 p.m. to 4:00 p.m., and approval of fee waiver up to \$500 for the use of West Bloomfield Township Public Safety personnel – (Applicant: David Flaisher, on behalf of United We Walk)
- K. Approval to revise the Township Board meeting schedule to CHANGE the January 7, 2019 Township Board meeting to January 14, 2019 and to CANCEL the January 22, 2019 meeting to accommodate the Planning Commission meeting
- L. Approval for retroactive approval to purchase an emergency sewage pump replacement in the amount of \$7,815.00 at the Police Department (foregoing the bid process)
- M. Approval of Addendum 2 to Amend the Ambulance/EMS and Fire Billing and Data Service Agreement with AccuMed Billing, Inc., to approve a five (5) year extension of the Agreement with the following modifications: 1) adopt an expiration date of December 31, 2023; 2) eliminate the annual \$1,487.49 ESO Solutions subscription fee; 3) to reduce the billing fee from 6.0% to 5.75%; and to approve the extension of the corresponding ESO Business Associate Agreement to December 31, 2023
- N. Approval of Acceptance of Land Donation from Sehn Walnut Lake LLC, Parcel No's: 18-19-476-033; 18-19-326-017; 18-19-326-016

NEW BUSINESS

- 10. Consideration to amend the approved 2019 Public Purpose Service Contract for West Bloomfield Youth Assistance to increase the amount to \$20,000, payable in three (3) installments
- 11. Consideration to amend the approved 2019 Public Purpose Service Contract for Greater West Bloomfield Community Coalition to increase the amount to \$20,000, payable in three (3) installments
- 12. Consideration to award contract to Geotech, Inc., the low responsible bidder, for consulting services in writing RFP and to oversee the construction of West Bloomfield replacement fiber optic network, in an amount not to exceed \$175,000
- 13. Consideration to appoint West Bloomfield High School student, Andrew Schaffler, as a non-voting trustee
- 14. Consideration of **Introduction** of Ordinance CZ18-02 to amend the Zoning Ordinance, Chapter 26 of the Charter Township of West Bloomfield Code of Ordinances to add and modify language to regulate restaurants with drive-through facilities
- 15. All Seasons of West Bloomfield; PIN: 18-29-226-048; 5600 Drake Road:
 - A. Consideration of Vacation of Stormwater Management Maintenance and Easement Agreement Dated November 4, 2011
 - B. Consideration of Vacation of Water Main Easement and Quit Claim Deed for Water Supply System Dated November 4, 2011
- 16. Consideration of **Introduction** of Ordinance No. C-783-A Amendment to Ordinance No. C-783, Acceptance of Water Supply System for All Seasons of West Bloomfield, Parcel ID. No.: 18-29-226-048; 5600 Drake Road

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17. Consideration of Emergency **Adoption** of Ordinance No. C-553-B, an Ordinance to Amend Chapter 20, Streets, Sidewalks and Other Public Places, Article III, Right-of-Way management, to enact a New Division 9, Wireless Communication Facilities within Public Rights-of-Way
 18. Consideration of Resolution Adopting Uniform Right-of-Way Franchise Agreement for DAS/Small Cell Wireless Facilities
 19. **BOARD OF REVIEW**
 - A. Consideration to Reappoint Olena Drobot (for a 2-year term) to the Board of Review, for a successor term to expire on 12/31/20
 - B. Consideration to Reappoint Daniel J. Krause (for a 2-year term) to the Board of Review, for a successor term to expire on 12/31/20
 - C. Consideration to Reappoint James Matthews (for a 2-year term) to the Board of Review, for a successor term to expire on 12/31/20
 - D. Consideration to Reappoint Jamal Shallal (for a 2-year term) to the Board of Review, for a successor term to expire on 12/31/20
 - E. Consideration to Reappoint Stewart Shipper (for a 2-year term) to the Board of Review, for a successor term to expire on 12/31/20
 - F. Consideration to Reappoint John Rofel (for a 2-year term) to the Board of Review, for a successor term to expire on 12/31/20
 20. Consideration of a three-year (3) contract extension with Intelligent Document Solutions, Inc., d/b/a/ Doxim, Inc. for printing and mailing services at the prices quoted in the addendum
 21. **PUBLIC COMMENT** (*non-agenda related items – 2 minutes per speaker*)
 22. **CLOSED SESSION** regarding 545 Corporation v Charter Township of West Bloomfield, pursuant to Open Meetings Act MCL15.268, Section 8 (e), Oakland County Circuit Court Case No. 18-163171-CZ
 23. **ADJOURNMENT**

MEETING GUIDELINES AND RULES

1. Adhere to the most recently published Roberts Rules of Order. **Be recognized by the Chair before speaking.** Rudeness shall not be tolerated. Speak to agenda issues only – except during Public Comment. Motions should be made before discussion of the topic. {This does NOT apply to appeals.} The Clerk will ask individuals to speak into the microphone if needed.
2. Public Comment on non-related agenda items will be heard at the beginning or the end of the meeting with a 2-minute time limit per person. A member of the public may speak during one of the Public Comment periods only. Both Public Comment agenda items are reserved for the public.
3. Individuals speaking at any publicly held meeting, including township board meetings, and board and commission meetings, shall be required to state their name and indicate whether they are a resident or non-resident. Speakers are not required to provide their address. (Adopted by Township Board on 10/1/2012)
4. Do not interrupt the public or another Board member when they are speaking.
5. When a Public Hearing is in process, it is only for the public. Board members shall not speak until after the hearing is closed. Once the hearing is closed, comments from the public shall no longer be accepted. The procedure for a Public Hearing will be:
 - a. The Department Head will state the purpose and necessity for the Public Hearing.
 - b. The Chair will open the Public Hearing.
 - c. The Public will state their question, comments and/or concerns. The Department Head involved in the Public Hearing will record their questions, comments and/or concerns and provide responses to the questions after all members of the Public are permitted to speak.
 - d. The Chair will close the Public Hearing.
 - e. Township Board Members will be permitted to speak once regarding the Public Hearing, if needed, after the close of the Public Hearing.
6. The consent agenda is intended to expedite routine Township Board business items. Elected Officials may remove an item from the Consent Agenda for the purpose of obtaining clarification, discussion and/or opposition. Consent Agenda items are not to be removed for accolades, personal comments or other personal reasons
7. Hold all comments to 2 minutes (including Board members). Audience members may speak once per issue. Board members may speak no more than twice per issue.
8. Large groups shall appoint two or three representatives to present their pro or con position to the Board during their agenda item. (This does not apply to SADs).
9. Chairperson or his/her designee shall use a timer to keep meeting flowing.
10. Lengthy presentations should be held to a total of 30 minutes and scheduled through the Clerk.
11. Appeals from Commissions and Boards to the Township Board shall be limited to 15 minute explanations.
12. Cellular phones and pagers must be turned off during meetings.
13. Closed Sessions from visiting attorneys shall be held after the Regular meeting.
14. After a final vote on a motion - no further comments will be taken from anyone.
15. No new agenda item will commence after 10:00 PM.
16. Any changes will be at the discretion of the Chair.
17. Board Members will not consume food at the Board table.
18. The Chair will maintain order according to the rules at all times. The Chair will call to order any member of the board who does not wait to be recognized or who otherwise does not follow the rules. The Chair may call a recess to regain order.

The Township of West Bloomfield will provide necessary, reasonable auxiliary aids and services upon proper notification to the Township Clerk or the Development Services Director at 4550 Walnut Lake Road, West Bloomfield, MI 48325-0130, (248) 451-4800 or TDD (248) 451-4899. Such services provided include:

- Hearing impaired sound system & receivers – [notify one (1) day prior to meeting of interest]
- Signers for the hearing impaired – [provide two (2) weeks advance notice]