

# AGENDA

## BOARD OF THE CHARTER TOWNSHIP OF WEST BLOOMFIELD BUDGET MEETING

Monday, October 30, 2017, 12:00 Noon



4550 Walnut Lake Road  
West Bloomfield, MI 48323  
Telephone: (248) 451-4848

Website: [www.wbtownship.org](http://www.wbtownship.org)

**Debbie Binder**  
Township Clerk

### BOARDROOM

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT (*non-agenda related items - 2 minutes per speaker*)
6. BUDGET ITEMS
  - A. Review of Fund 101 – General Fund
  - B. Review of Fund 205 – Public Safety
  - C. Review of Fund 401 – Capital Project – General
  - D. Review of Fund 402 – Capital Project – Public Safety
7. PUBLIC COMMENT (*non-agenda related items - 2 minutes per speaker*)
8. ADJOURNMENT

## MEETING GUIDELINES AND RULES

1. Adhere to the most recently published Roberts Rules of Order. **Be recognized by the Chair before speaking.** Rudeness shall not be tolerated. Speak to agenda issues only – except during Public Comment. Motions should be made before discussion of the topic. {This does NOT apply to appeals.} The Clerk will ask individuals to speak into the microphone if needed.
2. Public Comment on non-related agenda items will be heard at the beginning or the end of the meeting with a 2-minute time limit per person. A member of the public (omit-person) may speak during one of the Public Comment periods only. Both Public Comment agenda items are reserved for the public.
3. Individuals speaking at any publicly held meeting, including township board meetings, and board and commission meetings, shall be required to state their name and indicate whether they are a resident or non-resident. Speakers are not required to provide their address. (Adopted by Township Board on 10/1/2012)
4. Do not interrupt the public or another Board member when they are speaking.
5. When a Public Hearing is in process, it is only for the public. Board members shall not speak until after the hearing is closed. Once the hearing is closed, comments from the public shall no longer be accepted. The procedure for a Public Hearing will be:
  - a. The Department Head will state the purpose and necessity for the Public Hearing.
  - b. The Chair will open the Public Hearing.
  - c. The Public will state their question, comments and/or concerns. The Department Head involved in the Public Hearing will record their questions, comments and/or concerns and provide responses to the questions after all members of the Public are permitted to speak.
  - d. The Chair will close the Public Hearing.
  - e. Township Board Members will be permitted to speak once regarding the Public Hearing, if needed, after the close of the Public Hearing.
6. The consent agenda is intended to expedite routine Township Board business items. Elected Officials may remove an item from the Consent Agenda for the purpose of obtaining clarification, discussion and/or opposition. Consent Agenda items are not to be removed for accolades, personal comments or other personal reasons
7. Hold all comments to 2 minutes (including Board members). Audience members may speak once per issue. Board members may speak no more than twice per issue.
8. Large groups shall appoint two or three representatives to present their pro or con position to the Board during their agenda item. (This does not apply to SADs).
9. Chairperson or his/her designee shall use a timer to keep meeting flowing.
10. Lengthy presentations should be held to a total of 30 minutes and scheduled through the Clerk.
11. Appeals from Commissions and Boards to the Township Board shall be limited to 15 minute explanations.
12. Cellular phones and pagers must be turned off during meetings.
13. Closed Sessions from visiting attorneys shall be held after the Regular meeting.
14. After a final vote on a motion - no further comments will be taken from anyone.
15. No new agenda item will commence after 10:00 PM.
16. Any changes will be at the discretion of the Chair.
17. Board Members will not consume food at the Board table.
18. The Chair will maintain order according to the rules at all times. The Chair will call to order any member of the board who does not wait to be recognized or who otherwise does not follow the rules. The Chair may call a recess to regain order.

**The Township of West Bloomfield will provide necessary, reasonable auxiliary aids and services upon proper notification to the Township Clerk or the Development Services Director at 4550 Walnut Lake Road, West Bloomfield, MI 48325-0130, (248) 451-4800 or TDD (248) 451-4899. Such services provided include:**

- Hearing impaired sound system & receivers – [notify one (1) day prior to meeting of interest]
- Signers for the hearing impaired – [provide two (2) weeks advance notice]